



**B. WORK EXPERIENCE**

15. Date of joining Govt. service:

16. Date of appointment to the present post: \_\_\_\_\_

17. Present gross pay: Rs. \_\_\_\_\_

18. Dates of promotion:

a) BS – 18 \_\_\_\_\_ (b) BS – 17 (if applicable) \_\_\_\_\_

19. Brief description of responsibilities of present post:

20. Positions held since promotion to BS-18 or equivalent, in Government or other organizations, showing dates and duration of each assignment held: (may use additional sheets, if needed)

Assignment held and grade Or equivalent	Ministry/Division/ Department/Organization	<u>From</u> <u>To</u> (Please specify month and year if dates not available)

**C. ACADEMIC RECORD**

21. Educational qualifications (from Matriculation to date starting with the latest one) with disciplines and years:

**(A) Foreign**

(i) Graduation

(ii) Post Graduation

<b>Degree/Diploma</b>	<b>Subject</b>	<b>Institution</b>	<b>Year</b>	<b>Specialization</b>

**(B) Local**

(i) Graduation

(ii) Post Graduation

<b>Degree/Diploma</b>	<b>Subject</b>	<b>Institution</b>	<b>Year</b>	<b>Specialization</b>

**D. TRAINING RECORD**

**22. Training (s) Received:**

i) In Pakistan

Name of Course	Duration of Each Course		Name of Institution	Subject Studied
	From	To		

ii) Abroad:

Name of Course	Duration of each Course		Name of Institution	Country	Subject Studied
	From	To			

23. (a) **Additional technical or professional qualifications, if any:**

(b) Your proficiency in mathematics is?

Average	Fair	Good	Very Good
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24. (a) **Area of research (if any):**

**Please indicate about any research paper(s) written during Masters include all Research Papers printed/appeared in any local/international journal. (Please attach a copy)**

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(b) **List of articles:**

**Written for any Magazine or news paper (Please attach a copy)**

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25. **Membership of official and unofficial Committees/Commissions/Clubs:**

26. **Membership of academic/literary/professional associations:**

27. **Name of the nominating government department/organizations:**

28. **Name and designation of the authority which maintains the PER of the nominee and to whom the course report of the nominee is to be sent:**

Dated: \_\_\_\_\_

Place: \_\_\_\_\_

**Signature of the Participant**

**Name:**

The Directing Staff (Admn)  
National Institute of Management  
Karachi.

**Subject: Hostel Accommodation**

Sir,

I have been nominated for the 25<sup>th</sup> MCMC which is commencing from Monday, 01<sup>st</sup> January, 2018.

I shall avail Hostel accommodation (Applicable to those participants who are posted outside Karachi).

(Please tick any one):

Yes

No

Yours Sincerely,

Name:

Signature:

Present Posting:

- N.B:**
- Hostel accommodation will be given to those participants who are coming to join this course from outside Karachi and do not have their own or family accommodation in Karachi.
  - Those participants who are allotted hostel accommodation and if they do not avail the facility for next two days then they will return the key to the Mess Incharge and the accommodation will be cancelled.

**CALL NAMES SLIP**

Please indicate the call name that you would like to be used on your NIM Identity Card e.g.  
Khan / Ahmed / Mansoor.

Call Name: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_



**REQUEST FOR TRANSPORT**

I have been nominated for the 25<sup>th</sup> MCMC which is commencing from Monday 01<sup>st</sup> January 2018.

It is requested that transport at *Airport / Railway Station* may please be made available.

**Details**

Flight No. \_\_\_\_\_ From \_\_\_\_\_ Date & Time of Arrival \_\_\_\_\_

Train Name \_\_\_\_\_ From \_\_\_\_\_ Date & Time of Arrival \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**MEDICAL INFORMATION**

Please find details of permanent disease/illness as under for record / information of a medical officer:

Blood Group \_\_\_\_\_ Height (Inches)\_\_\_\_\_ Weight (Kgs) \_\_\_\_\_

I am suffering from \_\_\_\_\_ disease/illness and taking following medicine regularly as prescribed by physician. (Copy of last prescription and latest annual medical examination report is attached).

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

Chief Instructor  
National Institute of Management  
Karachi.

**Subject: Sports Option**

I am interested in the following games (Tick at least one):

**GAMES:**

- |              |                          |
|--------------|--------------------------|
| GYMNASIUM    | <input type="checkbox"/> |
| BILLIARD     | <input type="checkbox"/> |
| BADMINTON    | <input type="checkbox"/> |
| TABLE TENNIS | <input type="checkbox"/> |
| TENNIS       | <input type="checkbox"/> |

Yours Sincerely,

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Present Posting: \_\_\_\_\_

\* Sports are “mandatory” for the participants of MCMC at NIM Karachi. This is an assessed activity.

**25<sup>th</sup> MID CAREER MANAGEMENT COURSE**

Monday 01<sup>st</sup> January to Friday 06<sup>th</sup> April 2018

<b>Individual Research Paper (IRP)</b>	<b>Current Issues Presentation (CIP)</b>
<p>Each participant is required to write one Individual Research Paper (IRP). Selected topics along with the name of the Faculty Advisors will be conveyed to the participants. Presentations of Individual Research Papers (IRPs), as selected by the Institute, will be made by the concerned participants.</p> <p>Reference Page No.9 General Information Guideline Book</p>	<p>Participants will make power point presentation on a current issue relating to political, socio-economic scenario, religion, and ethics in public service. This 30 minutes which includes 10 minutes Question and Answer session. A script in word count of 5-6 pages along with presentation should be submitted to the respective faculty advisors and ADS (T&amp;C) 48 hrs prior to presentation and any observation/guidance to be included before the presentation.</p> <p>Reference Page No.8 General Information Guideline Book</p>
<p>The Institute reserves the right to assign any topic to any participant.</p>	
<p><b><u>Instructions:</u></b>  <i>Please write down at least 3 topics each for IRP &amp; CIP and send it along with nomination forms.</i></p>	
<p>1.</p> <hr/> <hr/> <hr/>	<p>1.</p> <hr/> <hr/> <hr/>
<p>2.</p> <hr/> <hr/> <hr/>	<p>2.</p> <hr/> <hr/> <hr/>
<p>3.</p> <hr/> <hr/> <hr/>	<p>3.</p> <hr/> <hr/> <hr/>

Name of Participant: \_\_\_\_\_

Service Group: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**INSTRUCTIONS TO BE NOTED**

- Any participant who misses a total of 04 days of course studies, whether with permission or otherwise, would be liable to be withdrawn from the course. Genuineness of the reason for absence cannot compensate for the loss of learning, hence, no exceptions would be allowed.
- The reporting date i.e. **Saturday 30<sup>th</sup> December,2017(Registration time is between 1000 to 1200 hrs.)** which is formal day, the participants are required to follow the dress code as per given in General Information Guidelines & Instructions.