

B. WORK EXPERIENCE

14. **Date of joining service:** □□ □□ □□ □□

15. **Date of appointment to the present post:**

16. **Present gross pay:**

17. **Dates of promotion:**

a) BS – 18_

(b) BS – 17 (if applicable)

18. **Brief description of responsibilities of present post:**

C. ACADEMIC RECORD

20. **Educational qualifications (from Matriculation to date starting with the latest one) with disciplines and years:**

Foreign / Local

(i) Graduation

(ii) Post Graduation

Degree/Diploma	Subject	Institution	Year	Specialization

D. TRAINING RECORD

21. **Training (s) Received:**

In Pakistan / Abroad

Name of Course	Duration of Each Course		Name of Institution	Subject Studied
	From	To		

22. (a) **Additional technical or professional qualifications, if any:**

(b) Your proficiency in mathematics is?

Average	Fair	Good	Very Good
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23. (a) **Area of research (if any):**

Please indicate about any research paper(s) written during Masters include all Research Papers printed/appeared in any local/international journal. (Please attach a copy)

(b) **List of articles:**

Written for any Magazine or newspaper (Please attach a copy)

24. **Membership of official and unofficial Committees/Commissions/Clubs:**

25. **Membership of academic/literary/professional associations:**

26. **Name of the nominating government department/organizations:**

27. **Name and designation of the authority which maintains the PER of the nominee and to whom the course report of the nominee is to be sent:**

Dated: _____

Place: _____

Signature of the Participant

Name:

The Directing Staff (Admn)
National Institute of Management
Karachi.

Subject: Hostel Accommodation

Sir,

I have been nominated for the 30th MCMC which is commencing from Monday 05th October, 2020.

I shall avail Hostel accommodation (Applicable to those participants who are posted outside Karachi).

(Please tick any one):

Yes
No

Yours Sincerely,

Name:

Signature:

Present Posting:

- N.B:**
- Hostel accommodation will be given to those participants who are coming to join this course from outside Karachi and do not have their own or family accommodation in Karachi.
 - Those participants who are allotted hostel accommodation and if they do not avail the facility for next two days then they will return the key to the Mess Incharge and the accommodation will be cancelled.

CALL NAMES SLIP

Please indicate the call name that you would like to be used on your NIM Identity Card e.g.
Khan / Ahmed / Mansoor.

Call Name: _____

Name: _____

Signature: _____

MEDICAL INFORMATION

Please find details of permanent disease/illness as under for record / information of a medical officer:

Blood Group _____ Height (Inches)_____ Weight (Kgs) _____

I am suffering from _____disease/illness and taking following medicine regularly as prescribed by physician. (Copy of last prescription and latest annual medical examination report is attached).

1. _____
2. _____
3. _____

Name: _____ **Signature:** _____

REQUEST FOR TRANSPORT

I have been nominated for the 30th MCMC which is commencing from Monday 05th October, 2020.

It is requested that transport at *Airport / Railway Station* may please be made available.

Details

Flight No. _____ From _____ Date & Time of Arrival _____

Train Name _____ From _____ Date & Time of Arrival _____

Name: _____ Signature: _____

Chief Instructor
National Institute of Management
Karachi.

Subject: Sports Option

I am interested in the following games (Tick at least one):

GAMES:

- | | |
|--------------|--------------------------|
| GYMNASIUM | <input type="checkbox"/> |
| BILLIARD | <input type="checkbox"/> |
| BADMINTON | <input type="checkbox"/> |
| TABLE TENNIS | <input type="checkbox"/> |
| TENNIS | <input type="checkbox"/> |

Yours Sincerely,

Name: _____

Signature: _____

Present Posting: _____

* Sports are “mandatory” for the participants of MCMC at NIM Karachi. This is an assessed activity.

NATIONAL INSTITUTE OF MANAGEMENT (NIM)
KARACHI

30th Mid-Career Management Course (MCMC)
(05th October to 11th December 2020)

JOINING REPORT

I have joined this institute on (date)_____ at (time) _____ as a participant of 30th Mid Career Management Course (MCMC).

Participant's Information

Name of Participant: _____

Designation: _____

Service Group: _____

Current Posting (City Name): _____

Date of Service Joined: _____

Date of Promotion: _____

Academic Qualification: _____

Date of Birth: _____

Cell # _____

To send your joining and relieving notification, please provide complete address of your nominating agency/department.

Name: _____

Designation _____

Address of nominating agency/department: _____

Signature: _____

INSTRUCTION TO BE NOTED

- The reporting date i.e. **Saturday 3rd October, 2020 (Registration time is between 1000 to 1200 hrs.)** which is formal day, the participants are required to follow the dress code as given below:

Dress Code

Monday to Friday

- National Dress Buttoned-Up Black Waist-Coat, Qameez Shalwar and Shoe with Socks (Boots with Laces or Moccasins) only on Friday.
- Lounge Suit / Sherwani (Monday to Thursday) during any working day including Simulation Exercise no combination allowed.